



Luton Primary School  
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Head Teacher: Mrs Karen Major

Monday 20<sup>th</sup> July 2020

Dear Parents / Carers,

**Luton Primary School proposed plans to open to all children in September 2020**

Firstly, we would like to apologise for the delay in sending this information to you. To ensure we are able to manage the proposed return to school with minimal disruption and to ensure the safety of your children, we have been waiting for guidance from the Department of Education which has now been made available to us.

The expectation from September is that all children return to school. We understand that many parents will still have concerns but we would like you to rest assured knowing we will continue to have strict cleaning and hygiene measures in place and that the safety of your children is our number one priority.

Over the summer holidays, we will be getting ready to welcome all children back to school in September. We have planned staggered drop-off and pick-up times to due to the larger amount of children as follows:

KS1		
<b><u>Drop-off:</u></b> Please enter the site via the main entrance on Luton Road using the purple gates where staff will be waiting to receive your child/ren.		
Year Group	Drop-off Time	Pick-up Time
Year 1	8.30am	2.50pm
Year 2	8.45am	3.05pm
<b><u>Pick-up:</u></b> Please enter the site via the main entrance on Luton Road using the purple gates. A one-way system will be in place leading to the top of the playground where you will collect your child/ren.		
KS2		
Year Group	Drop-off Time	Pick-up Time
<b><u>Drop-off:</u></b> Please enter the site via the gates on Pheasant Road where staff will be waiting to receive your child/ren.		
Year 3	8.45am	3.05pm
<b>For Year 3 children, we would ask for the first day of term only, you drop your child off at 11am to help with the transition from Year 2 to Year 3 as we appreciate this can be daunting for some.</b>		
Year 4	8.30am	2.50pm
Year 5	9.00am	3.30pm
Year 6	9.00am	3.30pm
<b><u>Pick-up:</u></b> Please enter the site via the gates on Pheasant Road where a one-way system will be place leading to the bottom of the playground where you will collect your child. We do understand some Year 5 and 6 children will leave the site without an adult.		

It is absolutely essential that children arrive at their designated time-slot to prevent cross-contamination with members of other groups and that parents do not hang around to socialise but instead, leave the site immediately after drop-off and pick-up to adhere to social distancing guidelines. If you have siblings in the school, we will of course try to accommodate the drop-off and pick-up of both children at the same time/location.

We will continue with the bubble model but rather than having small groups of 15 children, we will have class bubbles and year group bubbles for the purpose of break and lunchtime. The bubbles are designed to reduce the risk of cross-infection and in the case of any contact with a confirmed case of COVID-19, will restrict any potential closure to a single bubble.

A few other things to note:

### **Breakfast and After School Club**

It is with regret we will not be able to offer Breakfast Club or After School Club for Term 1. We will however serve the children with bagels every morning to ensure they have something to eat and will of course, be checking the guidance regularly and reviewing how and when we will be able to resume both clubs but hope to reopen at the start of Term 2.

### **PE**

We will send further details out regarding PE timetables but for now we would ask that on days where children have PE, they wear their PE Kit to school. Please note we have not scheduled any PE for the first two weeks of term.

### **Individual School Photos**

We have booked in the individual school photos with Tempest on the 16<sup>th</sup> (KS1) and 21<sup>st</sup> (KS2) September. A reminder will be provided closer to the time.

### **School Dinners**

We are pleased to confirm after meeting with our caterers, a full lunch service will resume in September offering hot and cold meals.

### **School Uniform**

Arrangements for collection of your free school jumper are on our website. We would also like to take this opportunity to remind parents from September, all children should be wearing the new uniform. This can be ordered online from 'myclothing' details of which you have been provided with. Please note, it is not essential the uniform has the school logo but we would ask the colours are the same e.g. Purple jumper/cardigan, light blue polo shirt, grey skirt, pinafore, trousers, shorts and blue summer dresses.

Please note the school will not be open to children over the summer including key worker or vulnerable children. We have two staff development days planned for the 3<sup>rd</sup> and 4<sup>th</sup> September so, children will return to school on **Monday, 7<sup>th</sup> September 2020**. Again, we would like to remind you the expectation is all children return to school in their school uniform.

If you have any queries or concerns, please do not hesitate to contact either school office for clarification.

Yours sincerely,



Mrs Karen Major  
Head Teacher